

Phoenix Collegiate Academy  
March 11, 2010  
5:30 p.m.-7:00 p.m.  
5610 S Central Avenue  
Phoenix, AZ 85040

MINUTES

**Members Present**

Mike McNulty, Chair  
Drew Shaw- Past Chair  
Christy Southergill- Vice-Chair  
Greg Linaman- Treasurer  
J.D. Archer-Member  
Michael Zimmerman- Member  
Susan Ontiveros- Member  
Jan Miller- Member  
Rachel Bennett- School Director

**Members Absent**

Hal Elliott-Member  
Tomás Revelas-Member

**Agenda Item A: Call the meeting to order**

Mike McNulty called the meeting to order at 5:35 p.m.

**Agenda Item B: Roll Call**

Rachel Bennett called the roll and confirmed a quorum.

**Agenda Item C: Approval of Minutes from February 6, 2010 meeting.**

Motion by Christy, second by J.D.  
Unanimous approval

**Agenda Item D: Consent Agenda**

Student attendance vendor through ETC  
Addendum to loan agreements with  
WD Bennett and Diana Percy  
Deposit policy  
Petty cash policy

Motion by J.D., second by Susan.  
Unanimous approval

**Agenda Item E: American Dream Academy MOU Discussion and Vote**

Discussion about the American Dream Academy, an ASU program for parents of K-12 students. The nine-week program helps parents gain knowledge and skills necessary to improve the educational development of their children. The cost is \$150 per family, most of which can be covered through Title I funds. PCA would like to participate in the program in Fall 2010.

A motion to vote on a PCA application to the Academy was made by Greg and seconded by Jan.

Unanimous approval.

A second motion was then made by Drew and seconded by Michael to approve going ahead with an application to the American Dreamer Academy for the fall 2010 program.

Unanimous approval.

**Agenda Item F: School Director's Report**

Rachel reported on staffing for the upcoming school year and student achievement on the third quarter AIMS practice test.

**Agenda Item G: Finance Committee Update**

Greg provided an update of school finances. There are no significant changes. Akshai is working on monthly reporting.

**Agenda Item H: Governance Committee Update**

Mike provided an update from the governance committee. He reminded board members of their responsibility to help recruit board members. There will be many new policies to discuss at the May 4 board meeting and members should plan on a longer meeting.

**Agenda Item I: Development Committee Update**

Christy reported on the development committee's work. She discussed development goals (short and long term), the Spring 2010 individual contribution campaign (tax credits), and targeted grants. The focus for spring fundraising is "rec and tech," (particularly the sport court), college field trip(s), and school start-up funds. She reminded everyone of the importance of identifying, cultivating, and soliciting prospects and following up on an ongoing basis. Prospect contacts and information must be complete as we build a comprehensive database. Email text and letters to send to prospects for

the spring will be prepared by March 18 and March 26 respectively.

**Meeting adjourned at 6:40 p.m.**

Motion to adjourn at 6:40 p.m. by Drew, seconded by J.D.

Signed \_\_\_\_\_

Date \_\_\_\_\_